

Campus Name: _____

STUDENT PICK-UP INFORMATION UPDATE
(For Attendance Office Use Only)

Student Legal Name: _____
Last First Middle

Student ID: _____ Grade _____ Date of Birth: _____

PLEASE ADD THE FOLLOWING NAME(S) TO THE GUARDIAN NOTES FOR PURPOSES OF PICK UP ONLY:

Name Relationship Phone

Name Relationship Phone

Name Relationship Phone

I understand that this pick-up information will remain in my student(s) guardian notes until revoked by me in writing.

Date: _____
Parent / Legal Guardian Signature

Relationship to Student: _____

Witness: _____
Attendance Office Personnel Signature

REVOKED: _____
Parent / Legal Guardian Signature Date Revoked

Witness: _____
Attendance Office Personnel Signature

NOTE: WHOEVER IS ADDED TO THIS FORM WILL BE ABLE TO PICK UP STUDENT ANY DAY, ANY TIME.

This form MUST be notarized if unable to be signed in the presence of school personnel

Sworn and subscribed before me on this
_____ day of _____, 20____

Signature of Notary