



Oak Ridge High School Spring 2019 Semester Exam Exemption Policy

Seniors may exempt all final exams at the conclusion of the spring semester. Underclassmen may exempt up to two final exams. Requirements for exemptions include:

1.
 - **Semester average** of 90 or higher in the course
 - 2 or fewer semester absences **beginning January 15** (3 tardies count as an absence)
 - Present in class on exam day
 - No assignments to ISS, DAEP (RA), or JJAEP (spring semester)
 - No suspensions (OSS) from school at any time during the semester
 - All fines, textbooks, fees, fund-raising, uniform, etc. records cleared

OR

2.
 - **Semester average** of 80 - 89 average in course
 - No more than one semester absence **beginning January 15** (3 tardies count as an absence)
 - Present in class on exam day
 - No assignments to ISS, DAEP (RA), or JJAEP (spring semester)
 - No suspensions (OSS) from school at any time during the semester
 - All fines, textbooks, fees, fund-raising, uniform, etc. records cleared

Doctor notes, funeral notices, court records, and any other **documentation** must be **in the attendance office on or before May 10** to be considered for exemption status.

Excused and unexcused absences count for exemption eligibility. **The following absence codes are the exceptions and do not count:**

HCP (Doctor visit during part of the school day, in class the rest of the day)
FRL (Funeral attendance for close relatives)
EC (Participation in extra-curricular activities)
UIL (Participation in UIL sanctioned sports or academic competitions)
FT (School-sponsored field trips)
CRT (Court appearance)
CV (College Visit – Juniors and Seniors only – see below)
TST (testing)
SEV (special event on campus)

- Attendance and absences for **transfer seniors** will include their attendance and absences at the prior school.
- College visitation - See the appropriate assistant principal for prior permission and appropriate documentation required upon return to school. State allows two days for junior year and two for senior year.)
- Students who attempt to exempt exams beyond those allowed under this policy will receive one or more zeroes on the exams they tried to exempt until the number of exemptions complies with the policy. The choice of which exams will receive the zeroes rests solely with the administration of ORHS.