



Dear Parents and Guardians,

Thank you for your patience and trust as we navigate through a truly unique experience these last few days. Over the past week, my staff has been working to prepare to deliver high quality instruction in a remote setting, working to make sure our students who need meals have them, and checking on our community to make sure people are safe.

Please make sure you take your own health and your family's health seriously. Moreover, if there are needs that your family has at this time, please let me know. There are many resources available in our community, and I am more than happy to help put those resources in touch with you or those in need.

Remote Learning. Much of our remote learning will be designed through Canvas. I have instructed my staff to limit student work to two hours per day. While many people have access to the internet at home, I am aware others do not. If you need to borrow a Chromebook from our school, please reply to this [google survey](#) to do so.

We are also setting up satellite locations for hard copies of work for those without internet access. Those locations will be communicated once they are confirmed, but they will include most major apartment complexes, the H-E-B on 242, and Oak Ridge High School.

End of 3rd Nine Weeks and Report Cards. March 6 was the end of the 3rd nine weeks of school. Grades for the 3rd nine weeks will be pulled on March 23 at 3:00 pm. I have instructed teachers to reach out to students who are missing work. There may be opportunities to exempt missing work from the 3rd nine weeks if it would not significantly impact the student's average for the course. Teachers, parents, and students should communicate with each other with regard to those situations. All incomplete work will need to be made up by March 30 for seniors as that is the date the district will pull GPA for final class rank.

Expectations of Remote Learning. Expectations for remote learning include accessing materials and communicating needs to teachers. Teachers are instructed to have office hours at least twice per week for immediate feedback to students. Teachers will also be available via email from the hours of 8am-3pm, Monday through Friday. Counselors and administrators are also available remotely from 8am-3pm. Remote learning will begin on Monday, March 23 and is expected to carry through at least Friday, April 10. Our district will make a determination prior to April 13 on when students will be able to return to school.

ARD meetings, 504 meetings, parent-teacher conferences, and other meetings will be handled remotely.

The building will not be open to the public, but there will be some limited functions with which we will be able to assist. We will have staff on hand to help with:

- a. Transcripts
- b. VOs
- c. Registration of new students
- d. Finances (fees, dues, etc.)
- e. Administrative and counseling inquiries
- f. Technology needs



Student Activities and Events. Student activities and events scheduled through April 10th are cancelled. At this time, we expect all events after April 10th to go on as scheduled. I will communicate decisions about events scheduled after April 10th as they are made. This includes prom, scheduled banquets, athletic events, performances, shows, testing, and graduation.

EOC and AP Exams. At this time, AP Exams have not been cancelled by College Board. AP teachers will work with students to prepare for exams in a remote setting. EOC exams (STAAR) are cancelled for this school year.

Communication. It is my goal to communicate effectively during this time. Please check your email daily. Our school also has Facebook (<https://www.facebook.com/OakRidgeHSCISD/>) and Twitter (@ORWarEagles) pages. You can also check our Oak Ridge Website for details and updates (<http://orhs.conroeisd.net>)

Needs. Just to reiterate, if there is anything you or your family needs, please feel free to reach out to me or my staff. Even though your children aren't at school with us, we will work to create a positive situation for every student.

District Communication. The district may send out samples or suggested work that students should be working on when at home. This is a great resource to supplement material sent home by your child's teacher, but keep in mind that your child's teacher is specifically aware of the scope and sequence they follow in their classroom. Direct any questions you have about curriculum to your child's teacher.

This is the district's webpage with regard to COVID-19: <https://www.conroeisd.net/department/health-services/2019-novel-coronavirus/>

Dr. Null will be making an address this evening at 6:00 pm on Facebook live. You can find out more information about how to view that address here: <https://www.facebook.com/CISDAIIMeansALL/>

Thank you again for working with me and my staff as we navigate this truly unique experience. I hope you and your family are well and stay well, and I hope to have students back as soon as it is feasible to do so.

As always - Go War Eagles!
Sincerely,

AJ LiVecchi, Principal
Oak Ridge High School